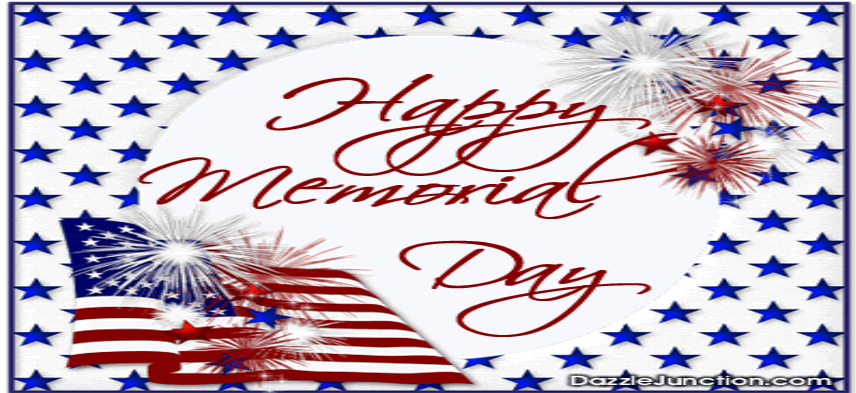


# D16 WEEKLY UPDATES

Brooklyn Proud!  
Bed Stuy Strong!  
"Building a Community of Excellence!"

Week of May 21st



## INSIDE THIS EDITION:

- ❖ A Message from the Superintendent
- ❖ Professional Learning
- ❖ Summer School 2018
- ❖ Principals' Weekly
- ❖ Parent Corner
- ❖ Dates to Remember

## FROM THE DESK OF SUPERINTENDENT AMON

Last week was another busy week in District 16, we began the week with the observance of Mother's Day followed by a marvelous display of student work and engagement in literacy and the arts at our Annual Author and Artist Night which was held on Tuesday, May 15th at Public School 243, the Weeksville School. I personally want to thank everyone who made that event a success. special thanks to all the administrators who came to view their student work, the teachers who tirelessly supported their students and put final, personal touches on the wonderful displays, the students who were so eager to share with me their social justice vignettes and art work and the parents who braved the elements to be with their children at this event.

On Saturday, the Adelaide Sanford Institute held their 12th Annual Oratory Competition at the historic Boys and Girls High School and once again our students illuminated the stage with their presence and oratorical skills! I am happy to announce the winners of this competition:

### Elementary School Division

- 1st Place—Josiah Gaffney, Public School 21
- 2nd Place—Mario Arocho, Public School 81
- 3rd Place—Kalaura McLean, Public School 309

### Middle School Division

- 1st Place—Niguel Miranda, MS 308
- 2nd Place—Laquan Lattimore, MS 267
- 3rd Place—Deshawn Reilly, MS 35

### High School Division

- Rushell Jonas— Brooklyn Academy of Global Finance

## DLT MISSION STATEMENT

The mission of District 16 is to foster a passion for lifelong learning that leads to academic excellence through strong partnerships among families, staff members and community. District 16 is committed to preparing its students for active citizenship in a 21<sup>st</sup> century global society.

# PROFESSIONAL LEARNING!

## **NYSED NEXT GENERATION LEARNING STANDARDS CONFERENCE FOR ELA AND MATH**

**Elementary, middle, and high schools**

**June 8, 2018**

The New York State Education Department (NYSED) is presenting a one-day professional learning opportunity on Next Generation Learning Standards (NGLS) to strengthen educators' theoretical and practical knowledge in implementing high-quality, academically rigorous standards for all New York State students. The keynote speaker for the conference is Dr. Nonie Lesaux, of Harvard Graduate School of Education, and will include separate introductions for English Language Arts and math, as well as workshops that target specific grade-levels, content-areas, English Language Learners (ELLs), and Students With Disabilities (SWD).

The conference will be held at Hunter College (West Building, Lexington and 68<sup>th</sup> Street in Manhattan) from 8:45 a.m.-4:00 p.m. on **June 8**. Please see Principals' Weekly for registration information and link. admission is on a first-come, first-served basis, with limited-seating availability. On-site registration begins at 7:30 a.m. on the day of the conference.

## **Chancellor's Principals Conference**

**June 2, 2018**

You are invited to attend the upcoming Chancellor's Principals Conference being held at LaGuardia High School (100 Amsterdam Avenue in Manhattan) from 9:00 a.m. to 1:30 p.m. on Saturday, **June 2**. Chancellor Richard Carranza will deliver remarks. The conference will provide an opportunity to collaborate with colleagues, share best practices, and celebrate the work that you are doing to further student achievement.

Note that the DOE will offer childcare for a limited number of children over the age of five, on a first-come, first-served basis; you must request childcare on the registration form.

For questions, email [prodev@schools.nyc.gov](mailto:prodev@schools.nyc.gov).

# SUMMER SCHOOL 2018!

## Prepare for Summer in the City (SITC) 2018

As in past years, Summer in the City (SITC) will continue to offer a variety of instructional and enrichment programming for New York City students, including instruction for mandated students, Extended School Year (ESY) programs, District 75, District 79, ELL summer enrichment programs, Community Schools, and Renewal School students. In preparation for SITC 2018, you and your staff should review the following information:

For grades 2-8, SITC 2018 will include 22 instructional days, Monday through Thursday, from **July 5** to **August 9**. Instruction will run from 8:30 a.m.-2:30 p.m.

For high school students, SITC 2018 will include 30 instructional days, five hours per day, Monday through Friday, from **July 5** to **August 15**. High schools set their own schedules for the five instructional-hours per day.

Students will continue to take courses for credits toward graduation and the August Regents exams. High schools that share the same site affiliation should collaborate to offer a variety of credit-bearing courses on campuses to serve as many students in the community as possible.

Professional development sessions for summer school teachers at elementary and middle schools will be held on **June 27, 28, and 29**. Additional information regarding SITC professional development will be announced in an upcoming edition of *Principals' Weekly*.

For questions, contact your FSC [director of operational support](#).

## Review Extended-Use Summer Guidelines

If your school building is hosting a summer program, you or a designee must create a summer permit for each program in your building, via the [Custodial Payroll System \(CPS\)](#), before the program(s) begins. You should review the [extended use summer permit guidelines](#) to ensure that you, any personnel, or outside organization using your building are in compliance with the policies and procedures that govern school-building use during the summer. Note that the guidelines provide information regarding the creation of permits for the summer, official summer program dates and times, space and security rates, as well as contact information for every extended-use borough office.

# Principals' Weekly

## [Guidance on Exclusions from Graduation Ceremonies](#)

Graduation ceremonies mark significant developmental milestones for students and families and provide an opportunity for achievement to be acknowledged and celebrated by the whole school community. It is the policy of the DOE that a student, including a student who is suspended at the time the graduation ceremony is scheduled to occur, may not be excluded from the graduation unless the student poses a threat of violence or disruption to the event or the conduct that is the basis for the potential exclusion is particularly egregious. Alternative interventions and/or disciplinary measures should be utilized for students whose behavior does not meet this standard. Exclusions cannot be imposed for generalized or vague reasons. The following provides detailed guidance for you and your staff to ensure that this policy is implemented fairly and appropriately:

Careful consideration must be given to whether a student should be excluded from a graduation for behavioral reasons. Each situation must be addressed on a case-by-case basis. In determining whether a student poses a threat of violence or disruption or whether behavior is so egregious as to warrant exclusion, you should consider, among other things, the nature of the misbehavior and its impact on the school community, who will be present at the graduation ceremony, and whether they were involved or affected by the incident, and when the misbehavior occurred in relation to the graduation.

The student and parent must be given written notice of the possible exclusion and an opportunity to discuss the underlying facts and the potential disciplinary action before any measures are taken. Parents must be provided with written notice of your determination regarding an exclusion from a graduation at least four weeks prior to the event, where possible, and therefore notice and opportunity to be heard must be scheduled and provided accordingly. Parents may appeal a decision to exclude a student from graduation by filing a written appeal with the superintendent.

In preparation for graduation, please backpack home this [letter on excluding students from graduation ceremonies](#) with your students by **May 25**.

## [Complete Required HIV/AIDS Lessons and Report Number of Lessons Administered in STARS](#)

As noted in the September 12 edition of *Principals' Weekly*, and in accordance with [Compliance Checklist \(CL #34\)](#) and state law, all schools must administer five HIV/AIDS lessons per year for grades K-6, and six HIV/AIDS lessons per year for grades 7-12. Please review the instructions below for your school type and take appropriate action by **June 8**:

**Middle and high schools:** Using the subject property in STARS Admin, you must report the sections in which these lessons are administered, as well as the number of lessons administered in each section.



## Grants! Grants! Grants!

Grant opportunities are posted on the [Grants](#) website (you can visit the page on any computer [using this link](#)). This week's highlights include:

[Pets in the Classroom](#)

# PARENT CORNER

## PA/PTA Elections and SLT Parent Member Elections

School Type: **Elementary, middle, and high schools**

As in previous years, your school should conduct PA/PTA elections followed by School Leadership Team (SLT) elections, after which you or your parent coordinators should enter all PA/PTA executive board and SLT member information in the [School Parent Leader Contact Information \(SPLCI\) system](#) by **July 13**. In addition, please review the following information and take appropriate actions:

**PA/PTA Elections:** In accordance with [Chancellor's Regulation A-660](#) and [Compliance Checklist \(CL#10\)](#), all schools are required to hold annual PA/PTA elections by the last day of the 2017-18 school year, which is **June 26**. Your PA/PTA executive board or nominating committee members should have provided you with the date, time and location of this year's election by April 1. If you have not yet received this information, you should follow up with your PA/PTA executive board or nominating committee, by **May 1**.

You will receive a PA/PTA election poster during the week of **May 7**, and should place it in a prominent location in your school to announce the date, time, and location of the PA/PTA election. Updated PA/PTA election resource materials, including guides, ballots and templates can be found on the [PA/PTA Resources page](#).

**SLT Parent Member Elections:** In accordance with [Chancellor's Regulation A-655](#), parent members of the PA/PTA should conduct the School Leadership Team (SLT) parent member's elections, following the election of officers to the PA/PTA.

For more information or questions, contact your [family leadership coordinator](#).

*Below are the monthly Parent Coordinator meeting dates for the 2017-18 school year. This year, PCs will only meet every other month starting in October. Please ensure that these dates are on your calendar, as the meetings are a full-day and all PCs are expected to attend:*

**June 13 2017**

Best  
Practice  
Tips:

❖ Meet with your  
PC weekly

# *DATES TO REMEMBER!*

Tuesday, May 22nd—Community of Practice—12:00 Noon @ PS 40

Wednesday, May 23rd—Elementary School Parent-Teacher Conference

Friday, May 25th—Grand Opening of D. 16 Family Resource Center—10:00 AM @ MS 57 Campus

Monday, May 28th

Memorial Day Observed

(Schools are Closed)

Thursday, May 31st—Science/STEM Fair—Madiba Prep@ Public School 26

Saturday, June 2nd—Chancellor's Professional Development Day—9:00 AM @ LaGuardia High School