

D16 WEEKLY UPDATE

Brooklyn Proud!
Bed Stuy Strong!

"Planning for Greatness—Developing Schools of Excellence for All!"

Week of September 17, 2018



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FROM THE DESK OF

SUPERINTENDENT AMON

I am happy to write to you in this our first Weekly Update of the 2018-19 school year. I want to take this opportunity to welcome our principals, assistant principals, school support staff in each of your individual roles back to school. I understand that many of you have been actively engaged since the last few weeks of August, however this serves as an official welcome. Due to the observance of religious holidays, we have not had a full week of school yet, I say that as this week we begin to host our September Parent Teacher Conferences for the varying school bands. As you embark on those meetings, I ask that you keep the Chancellor's Priorities for the 18-19 school year in mind and they are as follows:

- ❖ **Accelerate Learning and Instruction**—Provide inclusive, rigorous instruction to every child, in a safe, welcoming, and affirming environment.
- ❖ **Partner with Communities**—Improve every community's experiences with the DOE. Empower families with a shared mission for student success and equitable outcomes.
- ❖ **Develop People**—Cultivate a learning culture by valuing and developing individuals and teams.
- ❖ **Advance Equity Now**—Transform outcomes by tackling inequities in all forms throughout the system.

(Be on the look-out for a briefer format in the coming weeks)

DLT MISSION STATEMENT

The mission of District 16 is to foster a passion for lifelong learning that leads to academic excellence through strong partnerships among families, staff members and community. District 16 is committed to preparing its students for active citizenship in a 21st century global society.

REMINDERS!

Monday, September 17th

Elementary Parent Teacher Conferences

Wednesday, September 19th

Yom Kippur—Schools Closed

Wednesday, September 20th

Middle School Parent Teacher Conferences

Wednesday, September 26th

Assistant Principal Institute—District 16 Family Resource Center—8:30 AM—3:30 PM

High School Parent Teacher Conferences

Wednesday, September 27th

Parent Coordinator Professional Development Session
8:30 AM—12:30 PM—Family Resource Center

LEARNING OPPORTUNITIES!

Middle Schools!!!

Opportunity to Apply for the Shubert Foundation/MTI Broadway Junior Program

The DOE, in partnership with the Shubert Foundation and Music Theatre International (MTI), is offering an opportunity to strengthen arts programming in middle schools through [Broadway Junior](#), a musical theater education program. Middle schools with few or no certified arts specialist teachers on staff for the 2018-19 school year are eligible to apply to this subsidized program, which provides an introduction to theater instruction, as well as support for rehearsal, production and performance of a school musical in the winter/spring of 2019. If your school is eligible, you and your staff are encouraged to [apply](#) to the program by **October 15**.

The program provides an afterschool, on-site professional theater artist to guide teachers and students in all aspects of performing and producing a full-scale musical. In addition, participating schools receive access to significantly discounted Broadway student tickets, and the following resources, free-of-charge:

- Licensing rights and royalties to produce a Broadway Junior show;
- Professional development workshops to support teachers in producing the musical;
- A Broadway Junior show-kit (instructional music and dance videos, scripts, scores); and
- Student performance opportunities in a public, citywide, theater celebration.

To view a [short film](#) showcasing the Broadway Junior program or for more information, see the [Arts Education School Programs page](#). For questions, email [Katharine Strobel](#).

Principals' Weekly

ELEMENTARY SCHOOLS!!

Opportunity to Attend Classroom Assessment Scoring System (CLASS) and Early Childhood Environment Rating Scale-Revised (ECERS-R) Training

You, your teachers, and other pre-K leaders are invited to attend optional trainings on the [Classroom Assessment Scoring System \(CLASS\)](#) and/or the [Early Childhood Environment Rating Scale-Revised Edition \(ECERS-R\)](#) program assessment tools. As noted in previous editions of *Principals' Weekly*, these tools are used as part of an ongoing effort to provide pre-K programs with program assessment data and to understand the quality of the learning environment in programs throughout the city, as outlined in the [Pre-K for All Program Quality Standards](#). You should review the following information and encourage your staff to register (up to two staff per pre-K program). Please note that registration is on a first-come, first-served basis, and there are only 40 slots available for each session.

Please note that this year, enrollment for all of CLASS and ECERS-R trainings will be through the Pre-K For All professional learning website on [Protraxx](#). This is the same enrollment platform used by Pre-K for All instructional tracks for professional learning. Each teacher who will be attending professional learning sessions should have an individual account in order to enroll and receive event details. If you or your teachers do not have a Protraxx account, please [apply here](#) or follow [these instructions](#) to create an account.

Enrollment for CLASS and ECERS-R trainings will open one month before each training date and close one week before the event. All trainings will be held Lower Manhattan, from 8:10 a.m. to 3:00 p.m. Specific locations for each training session will be provided upon enrollment on the Protraxx site.

CLASS Training: As noted in the March 12 edition of *Principals' Weekly*, this full-day training provides participants with an overview of the CLASS assessment tool, which measures interactions that happen in the classroom between teaching staff and students. Participants will have an opportunity to gain an understanding of the ten dimensions of the tool, and identify effective teaching practices through the CLASS lens using actual classroom videos, with a focus on the Instructional Support domain (one of three domains in the CLASS assessment).

October 12: Interested staff should enroll via Protraxx by **October 5**.

October 18: Interested staff should enroll via Protraxx by **October 8**.

October 25: Interested staff should enroll via Protraxx by **October 18**.

November 29: Interested staff should enroll via Protraxx by **November 20**

ECERS-R Training: This full or two-day training provides participants with an overview of the ECERS-R assessment tool. Participants will also gain an understanding of the tool's six subscales, as well as instructional and environmental best practices. The training session will focus on how to use the DOE's "ECERS-R Item Guide," which participants of the training will receive, to improve learning spaces and instructional practices. It is intended to provide an introduction to various elements of the ECERS tool, with particular focus on those aspects that staff can most easily address in their classrooms after the training. The two-day training provides more extensive information, and is specifically suited for new pre-K programs or programs with limited familiarity with the ECERS-R tool.

September 28: Interested staff should enroll via Protraxx by **September 21**.

October 15-16: Interested staff should enroll for this two day training via Protraxx by **October 8**.

October 17: Interested staff should enroll via Protraxx by **October 8**.

October 26: Interested staff should enroll via Protraxx by **October 18**.

November 30: Interested staff should enroll via Protraxx by **November 20**.

Please note that space is limited. Participating staff members from each program are encouraged to turn-key the information from the trainings to other staff members in their school.

PARENT CORNER



Best Practice Tips:

❖ Meet with your PC weekly

PTA/SLT Documentation Requests

All principals are asked to ensure that the following information/documentation is forwarded to Ms. Brogdon-Cruz as requested:

- Interim PTA Financial Reports
- SLT Documentation (Agendas, minutes, etc.)
- CEP Signature Page (copy with signatures)
SLT/PTA By-Laws

As a reminder all SLT members should have access to all versions of the CEP. Principals may provision iPlan Portal access to SLT members upon request.

Please contact Ms. Brogdon-Cruz if you have any questions.

PA/PTA Consultation with the Principal - Principals must meet at least quarterly with their PA/PTA executive board. PA/PTAs are encouraged to satisfy this requirement by inviting their principals to attend all or part of their regular executive board meetings. Topics for quarterly meetings may include setting school and PA/PTA goals, planning fundraising activities, and reviewing Interim and Annual Financial Reports.

Please be reminded to send the necessary documentation (agenda, attendance sheets, minutes and your Title I Representatives' info) from your initial Title I meeting as soon as your meeting is conducted. Camelia Brogdon-Cruz is available to facilitate the meeting for you. Please reach out to her at your earliest convenience.

October Dates!

Wednesday, October 10th—Parent Coordinators' Meeting - 8:30 AM—3:30 PM
Family Resource Center

Wednesday, October 10th—Parent Workshop
6:00 PM—7:30 PM
Family Resource Center

"What Were You Thinking?" - How understanding Your Child's Brain helps you raise competent, resilient children.